

Acc.11896
Revised June 2016



Inventory

Acc.11896

Donaldson's Hospital

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Record books, minutes, financial records, correspondence, records of admissions and school organisation, 1832 – 1969, n.d., of Donaldson's Hospital, the Edinburgh Royal Institution for the Education of Deaf and Dumb Children and, from 1938, Donaldson's School for the Deaf.

Donaldson's Hospital, Edinburgh, was founded by of James Donaldson, of Broughton Hall, an Edinburgh publisher (1751-1830). In his will he left his 'property, heritable and personal, to build and found an hospital for boys and girls, to be called Donaldson's Hospital', the purpose being to clothe, maintain and educate children. Priority was to be given to children named Donaldson or Marshall. The Hospital opened its doors in 1850, and from the start, deaf-mute as well as hearing children were admitted. The education of deaf and hearing children was kept separate and each school had their own classrooms and staff, the hearing children under the House Governor and the deaf children under the Headmaster.

The Edinburgh Royal Institution, founded in 1810, was amalgamated with Donaldson's Hospital in 1938 to form Donaldson's School for the Deaf.

Data Protection principles apply to some files.

Deposited, 1977 and 2000. The material deposited in 1977 was formerly Dep.263.

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I-201 DONALDSON'S HOSPITAL

I-5	RECORD BOOKS
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I-5 RECORD BOOKS

- I-2 Governors' record books, 1832-1850, containing copies of formal documents relating to the establishment of the Hospital and its administration.
1. 1832 – 1845
 2. 1845 – 1850
- 3 Miscellaneous legal papers, 1830–1938, concerning the foundation, contracts for building Donaldson's Hospital, the Governors of Donaldson's Hospital v Young and Trench, 1851, and the proposed amalgamation of Donaldson's Hospital with the Edinburgh Royal Institution, 1938.
- 4 Bound volume of documents in the scheme for the administration of Donaldson's Hospital, John Watson's Institution and the Orphan Hospital, 1872–1876. Inscribed John Cook, W.S.
- 5 Bound volume entitled 'Debate in cases for the Governors of Donaldson's Hospital, 1883–1885'.

6-64 MINUTES

Minute Books and copies of minutes, 1845 – 1945, of General Governors' meetings and subcommittees.

6-21	General Committee
22-30	Finance Committee
31-40	Various Committees
41-64	House Committee

6-21 General committee

6-9 Minute Books, 1845-1945, including annual lists of Governors and committees and some accounts. The minutes for 1926-1938 are missing.

6. February 1845 – February 1861
7. April 1861 – June 1888
8. October 1888 – April 1926
9. February 1938 – December 1945

10-21 Copies of minutes of the General Committee, 1845-1922

10. 1845-1850
11. 1850-1851
12. 1851-1853
13. 1854-1856
14. 1857-1861
15. 1864-1871
16. 1871-1875

- 17. 1886-1894
- 18. 1895-1898
- 19. 1899-1904
- 20. 1905-1913

22-30 Finance Committee

Minute Books and copies of minutes, 1845-1921, of the Finance Committee. Some Finance Committee minutes are also recorded in the minute book used by various Committees, 1888-1917 (Acc. 11896/31).

22-24 Minute Books, 1845-1895

- 22. 1845-1855
- 23. 1855-1888
- 24. 1856-1895

25-30 Copies of Finance Committee minutes, 1845-1921.

- 25. 1845 –1849
- 26. 1850 –1854
- 27. 1855 – 1861
- 28. 1862 – 1873
- 29. 1874 – 1898
- 30. 1899 – 1921

31-40 Minutes of various Committees

31 Minute book of the Admissions, Finance, Law, Education, House and special Committees, 1888 – 1917

32-40 Copies of minutes of various committees including the Admissions, Finance, Law, Education, House, Buildings and special Committees, 1847-1921

- 32. 1847-1849
- 33. 1850
- 34. 1851-1854
- 35. 1855-1857
- 36. 1858-1870
- 37. 1871-1894
- 38. 1895-1906
- 39. 1907-1915
- 40. 1916-1921

41-64 House Committee

41-43 Minute Books, 1851 – 1895

- 41. 1851-1859
- 42. 1859-1869
- 43. 1885-1895

44-64 Copies of House Committee minutes, 1851-1923

- 44. 1851-1854
- 45. 1855-1858
- 46. 1859-1861
- 47. 1862-1863
- 48. 1864-1966
- 49. 1867-1868
- 50. 1869-1871
- 51. 1872-1881
- 52. 1882-1888
- 53. 1889-1892
- 54. 1892-1893
- 55. 1894-1895
- 56. 1896-1898
- 57. 1898-1901
- 58. 1902-1906
- 59. 1906-1908
- 60. 1909-1913
- 61. 1914-1916
- 62. 1917-1919
- 63. 1920-1921
- 64. 1921-1923

65-100 GOVERNORS

Reports, correspondence, lists of Governors and notices of meetings, 1841-1938.

- 65-68 Reports
- 69-98 Correspondence
- 99-100 Lists of Governors and committees

65-68 Reports

65 Reports, 1841 – 1853, of William Playfair. With some correspondence.

66-67 Reports of committees, 1847 - 1915, on miscellaneous subjects including children admitted, staff duties, salaries and appointments, the curriculum, the clothing and diet of pupils, property and buildings. With related papers.

- 66. 1847-1893
- 67. 1894-1921

68 Reports of the School Inspectors to the Governors, 1872-1929, 1938

69-98 Correspondence

69-87 Letter Books, 1835-1912, 1938-1951

Letter Books containing copies of outgoing letters of the Clerk to the Trustees. There is a gap from 1912 to 1938 when the Hospital amalgamated with the Edinburgh Royal Institution to form Donaldson's Trust.

- 69. September 1835 - September 1841
- 70. September 1841 - October 1846
- 71. July 1850 - June 1858
- 72. September 1858 - December 1865
- 73. December 1865 - December 1873
- 74. December 1873 - January 1883
- 75. January 1883 - April 1891
- 76. April 1891 - August 1896
- 77. September 1896 - October 1901
- 78. October 1901 - April 1906
- 79. December 1906 - April 1912
- 80. November 1938 - October 1939
- 81. November 1939 - August 1940
- 82. August 1940 - October 1941
- 83. October 1941 - May 1943
- 84. May 1943 - May 1945
- 85. May 1945 - June 1947
- 86. June 1947 - December 1948
- 87. January 1949 - February 1951

88-98 Incoming letters, 1834 - 1912, n.d., to the Governors and Clerk to the Trustees

- 88. 1834-1858
- 89. 1860-1879
- 90. 1880-1899, n.d.
- 91. 1900-1911
- 92. 1912
- 93. 1913
- 94. 1914
- 95. 1915-1938, n.d.
- 96. Letters of application for employment and testimonials, 1849-1928
- 97. Correspondence, 1886-1914, with the Scotch Education Department. With printed annual Returns, 1933-1937
- 98. Letters and papers, 1916, concerning requests for exemption from recruitment.

99-100 Lists of Governors and committees

99 Lists of Governors of Donaldson's Hospital and of their Committees, 1858 – session 1937-1938.
(There are no lists for 1861, 1866, 1868, 1870, 1887-1890, 1913, 1915-1936. The list for the year commencing July 1858 includes a 'Register of the Children in the Hospital in February 1859'.)

100 Notices of General Committee meetings and agendas, 1850, 1886-1923

101-117 FINANCIAL RECORDS

101 Reports, 1845-1885 (many printed), of the Treasurer of Donaldson's Hospital. With printed Deed of Constitution, legal papers, printed minutes, reports and advertisements relating to the establishment of the Hospital

102 Reports, 1845-1881 (many printed), of the Treasurer of Donaldson's Hospital. With printed Deed of Constitution and Report by the Committee of Governors on an Act to make Provisions for the better Government and Administrations of Hospitals and other Endowed Institutions in Scotland, 32 and 33 Victoria, chapter 39.

103-107 Treasurer's Reports, 1850-1936

103. 1850-1881
104. 1850-1872
105. 1850-1872
106. 1850-1872
107. 1892-1895, 1901-1902, 1907, 1909, 1911-1915, 1917, 1922, 1936

108-116 Treasurer's Accounts, 1850 - 1895

108. 1850-1857
109. 1857-1863
110. 1863-1868
111. 1868-1873
112. 1873-1878
113. 1878-1883
114. 1884-1889
115. 1890-1895
116. 1896-1902

117 Expenditure by Hearing boys, 1928 – 1934

118-130 SCHOOL ORGANISATION

118-124 House Governor and Head Master

General Conduct Report Books were kept by the House Governor to record any occurrence of importance. Separate registers were kept by the Head Master who was responsible for Deaf and Dumb children. Until 1899 these took the form of monthly reports of the arrivals and departures of pupils and occasionally staff, their health and conduct, and special events (including outings) at the School. Subsequently, diary entries are made and then only for exceptional events. From 1903, detailed records appear in the school Log Books

118-120 General Conduct Report Books, 1854-1924

- 118. Hearing children, 1851-1884
- 119. Hearing children, 1884-1924
- 120. Deaf and Dumb children, 1851-1899

121-124 Log Books

- 121. 1903-1928
- 122. 1929-1954
- 123. 1954-1963
- 124. 1968-1975, 1977

125-130 Surgeon

Monthly Surgeon's reports, 1851 – 1925, on the state of Donaldson's Hospital. With 'Report ... on Sanitary Applications at Donaldson's Hospital, Edinburgh, 5th November 1879, in Acc.11896/127.

- 125. 1851-1860
- 126. 1861-1869
- 127. 1869-1880
- 128. 1879 – 1893
- 129. 1893 – 1925
- 130. 1925 - 1935

131-199 PUPILS

131-158 Admissions Records

Petitions, lists of applications (mainly printed), reports, and recommendations for admission, 1850 – 1916, many with annotations. Separate printed annual lists and bound volumes of applications from hearing and deaf and dumb children were maintained. After Donaldson's merged with the Edinburgh Royal Institution in 1938, a single series of admission applications was kept following on from that for the Institution (Acc.11896/271 – 295).

See above Acc.11896/32-40 for recommendations of the Admissions Committee.

131 'Tabular View of ... Petitions for Admission into Donaldson's Hospital of Children not Deaf and Dumb, 1850' (3 copies)

132-143 Printed volumes of 'Lists of Applications for Admission of Hearing Children to Donaldson's Hospital'

132-3. 1854-1864 With annotations (2 copies)

134. 1854-1870

135. 1872-1879

136. 1880-1887

137. 1880-1897

138. 1888-1893

139. 1894-1901

140. 1898-1902

141. 1903-1911

142-3. 1911-1916 (2 copies)

144-151 Printed volumes of 'Lists of Applications for the Admission of Deaf and Dumb Children into Donaldson's Hospital'

144. 1860-1871

145. 1865-1876

146. 1872-1879

147. 1880-1887

148. 1880-1897

149. 1888-1893

150. 1894-1901

151. 1902-1910

152 Printed annual 'Lists of Applications for Admission of Hearing Children to Donaldson's Hospital', 1892-1900, 1906-1908, 1911-1914, 1918

153 Printed annual 'Lists of Applications for Admission of Hearing Children to Donaldson's Hospital', 1892-1900, 1906-1908, 1911-1914, 1918

154 Lists of applications for admission of hearing and deaf and dumb children 1897-1899, 1922

155 Petitions for admission, hearing and deaf and dumb children, 1878, 1911, 1922, 1926-1930

156-158 Admissions Registers

156. Hearing Children, 1850-1904

157. Deaf and Dumb Children, 1850-1871

158. Deaf and Dumb Children, 1850-1908

159-160 School Registers

- 159. Register of pupils, 1934-5 to 1938-9
- 160. Register of Merit, 1859

161 – 176 Attendance Registers

Class Attendance Registers, Hearing Department, 1922-1935

- 161. 1921-1922
- 162. 1922-1923
- 163. 1923-1924
- 164. 1924-1925
- 165. 1925-1926
- 166. 1926-1927
- 167. 1927-1928
- 168. 1928-1929
- 169. 1929-1930
- 170. 1930-1931
- 171. 1931-1932
- 172. 1932-1933
- 173. 1933-1934
- 174. 1934-1935
- 175. 1935-1936
- 176. 1936-1937

177-192 Medical registers

- 177 Surgeon's Private Register, 1850 - 1902
(See Acc. 11896/125-130 for Surgeon's Monthly Reports to the Governors, 1851 – 1925)

- 178 Register of sick pupils: Girls, 1935-1939

179-181 Gymnastic Registers

Registers of pupil's measurements, 1898 - 1944

- 179. Boys, 1892-1912
- 180. Girls, 1898-1944
- 181. Boys, 1898-1938
- 182. Boys, 1936-1944

181-183 Hearing tests, 1950-1952

- 181. Girls, 1950
- 182. Boys, 1952
- 183. Girls, 1952

184-192 Schedules of Medical Inspections, 1931 - 1974

- 184. 1931-1936
- 185. 1930-1950, A-F
- 186. 1930-1950, Mc A-R
- 187. 1930-1950, S-W
- 188. 1941-1946
- 189. 1947-1957
- 190. 1953-1956
- 191. 1956-1959
- 192. 1974

193-196 Registers of Former Pupils

Registers of Former Pupils, 1855-1938, giving reports received from employers.

- 193. Leavers, 1855-1889
- 194. Leavers, 1892-1904
- 195. Hearing leavers, 1906-1937
- 196. Deaf and dumb leavers, 1918-1938

197-199 Miscellaneous papers

- 197 School Rules, time tables, 1857, 1904, pupils' diet sheet, 1866, miscellaneous lists of pupils and notes, 1851 – 1920, notes for lectures given by Alexander H. Anderson, 1925, cricket score book, 1936 – 1939 and miscellaneous printed notices.
- 198 Box of glass slides, n.d., photograph of a Rugby XV, 1892, and unidentified photographs.
- 199 Album of photographs, n.d., largely of an exhibition, presented to Donaldson's Hospital by Robert McDonald, 1922

200-201 PROPERTY

- 200 Letters, notes, accounts and miscellaneous papers, 1845 – 1909, relating to the school buildings, furnishings and garden
- 201 Architectural drawings for school buildings, 1899, n.d.

202-304 EDINBURGH ROYAL INSTITUTION FOR THE EDUCATION OF DEAF AND DUMB CHILDREN

The Edinburgh Royal Institution for the Education of Deaf and Dumb Children, founded in 1810, was amalgamated with Donaldson's Hospital in 1938.

202-221 ANNUAL REPORTS
222-232 MINUTES
233-248 DIRECTORS
249-261 FINANCIAL RECORDS
262-270 SCHOOL ORGANISATION
271-299 PUPILS
300-304 MISCELLANEOUS

202-221 Annual Reports

202.	1815-1817
203.	1818-1822
204.	1822-1853
205.	1823-1827
206.	1826
207.	1828-1837
208.	1838-1843
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215.	1880-1889
216.	1890-1899
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220.	1930-1938
221.	1939-1948 (Donaldson's Trust)

222-232 Minutes

222-226 Minute Books, 1854 – 1911, of the Directors

222.	1854-1868
223.	1869-1890
224.	1890-1895
225.	1895-1911

226. 1911-1938

227-231 **Minute Books, 1924 – 1938, of the House and Finance Committee**

227. 1905-1917

228. 1918-1924

229. 1924-1931

230. 1931-1937

231. 1937-1938

232 Minute Book, 1917 – 1934, of the Education Committee

233-249 DIRECTORS

234 Report Book, 1890-1905, of Directors' visits

234-248 Directors' Secretary

234-248 Letter Books, 1894-1936, of the Directors' Secretary

234. June 1894 – February 1901

235. January 1901 – August 1910

236. August 1910 – January 1915

237. January 1915 – February 1917

238. February 1917 – October 1918

239. October 1918 – November 1920

240. November 1920 – July 1923

241. July 1923 – July 1926

242. July 1926 – March 1929

243. March – December 1929

244. January 1930 – March 1931

245. March 1931 – May 1932

246. May 1932 – September 1933

247. September 1933 – February 1935

248. February 1935 – June 1936

249-261 FINANCIAL RECORDS

249–251 Treasurer's accounts, 1834-1878

249. 1834-1853

250. 1854-1864

251. 1864-1878

252–260 Treasurer's cash books, 1826 - 1932

252. 1826-1851

253. 1852-1872

254. 1873-1888

255. 1889-1898

- 256. 1905-1907
- 257. 1907-1909
- 258. 1910-1912
- 259. 1912-1916
- 260. 1926-1932

261 Register, 1891-1919, of expenditure on individual pupils

262-270 SCHOOL ORGANISATION

262 Printed *Regulations for the Internal Management of the Edinburgh Royal Institution for the Education of the Deaf and Dumb*, Edinburgh, 1854

263-270 Headmaster

Headmaster's Reports to the Directors and School Logs, 1871 - 1955. The Headmaster made regular reports to the Directors on matters of importance. In 1900, these were quarterly reports, but they soon began to be kept more regularly as diary entries. Log Books were kept from 1891. By 1918, these two records had come together as a single series.

263-264 School Log Books

- 263. 1891-1911
- 264. 1911-1918

265-270 Headmaster's Reports

- 265. 1900-1904 (With register of marks, 1891- 1919)
- 266. 1906-1913
- 267. 1914-1931
- 268. 1931-1935
- 269. 1936-1944
- 270. 1944-1955

271-299 PUPILS

271-294 Applications for Admission, 1810-1969

- 271. 1810-1865
- 272. 1861-1874
- 273. 1874-1891
- 274. 1891-1900
- 275. 1900-1915
- 276. 1917
- 277. 1918-1919
- 278. 1919-1922
- 279. 1923-1926
- 280. 1927-1928
- 281. 1929-1931
- 282. 1932-1933

- 283. 1934-1937
- 284. 1938-1940
- 285. 1941-1943
- 286. 1944-1946
- 287. 1947-1949
- 288. 1950-1952
- 289. 1953-1954
- 290. 1955-1957
- 291. 1958-1961
- 292. 1962-1963
- 293. 1963-1968
- 294. 1968-1969

295–298 Registers of Pupils

- 295. *Physique Register, Boys, 1904-1929*
- 295. *Physique Register, Girls, 1904-1929*
- 297. *Strathern House, Sickness Register, 1920-1939*
- 298. *Admission Register, 1840-1852*

299 Photographs

- 299 Album, 1926-1929, of photographs of pupils of the Royal Deaf Schools

300–304 MISCELLANEOUS

300–302 Staff

- 300 Lecture notes, 1901, n.d., taken at the Yorkshire Institution for the Deaf and Dumb Training College for Teachers of the Deaf, Doncaster, kept by J. Howard
- 301 Notes, 1928, n.d., for classes given by G. Sutcliffe
- 302 Typescript Royal Institution Reading Vocabularies, n.d. (3 copies)

303-304 Visitors' Books

- 303 Nursery School Strathern House, 1922-1932
- 304 School Camps at Biel, East Lothian, and Sunlaws, Kelso, 1927-1930

305-318 PRINTED ITEMS

- 305 Miscellaneous printing blocks, n.d.
- 306 Richard Elliott, *A Course of Elementary Lessons in Written Language for the Deaf and Dumb* (London, 1878)
- 307 Joseph C. Gordon (ed.), *Education of Deaf Children: Evidence of Edward Miner Gallaudet and Alexander Graham Bell presented to the Royal Commission of the United Kingdom on the condition of the Blind, the Deaf and the Dumb, 1886-1888* (Washington, 1892)

- 308 Edward A Fay, *Marriages of the Deaf in America*, Washington, 1898
- 309 *Documents relating to Donaldson's Hospital* (Edinburgh, 1902)
- 310 G Ferreri, *The American Institutions for the Education of the Deaf*, 1903
- 311 *Proceedings of the Seventeenth Meeting of the Convention of American Instructors of the Deaf*, 1905
- 312 Susanna Hull (ed.), *The Teacher of the Deaf*, 1916
- 313 *Proceedings of the Eighth Biennial Conference of the National College of Teachers of the Deaf*, 1913
- 314 *Proceedings of the Eleventh Biennial Conference of the National College of Teachers of the Deaf*, 1929
- 315 *Proceedings of the Twelfth Biennial Conference of the National College of Teachers of the Deaf*, 1934
- 316 *A Study of the Deaf in England and Wales, 1930 to 1932. A Report by Dr A Eichholz to the Ministry of Health ...*
- 317 James Drever and Mary Collins, *Performance Tests of Intelligence*, London, 1936
- 318 Lydia Roe, *The Teaching of Language During the Early Period of a Deaf Child's School Life*, Derby, n.d.