



Inventory

Acc.4850

The Traverse Theatre Club

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Correspondence and papers of the Traverse Theatre Club, Edinburgh, from its foundation (in 1962) to 1969.

(See also Accs.9285, 9454, 10180, 10365, 16530)

The following material in this collection may not be consulted without the prior permission of the Traverse Theatre Management:

BOXES 1-19

Box 1

1. Draft Constitution and Rules of The Traverse Theatre Club (1962)
2. Correspondence about equipment etc. (1962)
3. Speech by Jim Haynes for first A G M (1963)
4. Arts Council ... Report by Derek Salberg (1966)
5. Correspondence concerning Constitution and Premises (1968-1969)
6. Constitution and Rules (1968) and amendments

Box 2

Minutes of Meetings of the Traverse Theatre Club Committee of Management

1. (1963-1965)
2. (1966-1967)
3. (1968-1969)

Box 3

Correspondence concerning Productions

1. (1962-1964)
2. (1965)
3. (1966)

Box 4

Correspondence concerning Productions

1. (January - June 1967)
2. (July - December 1967)
3. (1968)

Box 5

1. Invoices (1963-1964)
2. Invoices (1963-1964) and list of creditors

Box 6

1. Daily Cash Returns (2.1.1964 - 30.4.1964)
2. Daily Cash Returns (1.5.1964 - 30.6.1964)
3. Daily Cash Returns (1.7.1964 - 31.8.1964)
4. Daily Cash Returns (1.9.1964 - 31.10.1964)
5. Production petty cash expenditure (August - December 1964)

Box 7

1. Box Office petty cash (July - December 1964)
2. Stage Management petty cash (1964)
3. Daily Cash returns (1.11.1964 - 31.12.1964)
4. Current account pay-in receipts (1963 - 1964)
5. Cancelled cheque forms (December 1963 - July 1964)
6. Cancelled cheque forms (August - October 1964)
7. Auditors report (1964)

Box 8

1. Box Office petty cash book (July 1964 - December 1965)
2. Box Office petty cash book returns (1965)
3. Cancelled cheque forms (December 1964 - June 1965)
4. Cancelled cheque forms (July - August 1965)
5. Cancelled cheque forms (September - December 1965)
6. Cheque and pay-in stubs.

Box 9

1. Daily cash returns (January - March 1965)
2. Daily cash returns (April - June 1965)
3. Daily cash returns (July - October 1965)
4. Daily cash returns (November - December 1965)

Box 10

1. Stage Management petty cash book (5.9.1964 - 2.1.1965)

2. Stage Management petty cash vouchers (January - July 1965)
3. Stage Management petty cash vouchers (August - December 1965)
4. Traverse Ball accounts (1965)

Box 11

1. Invoices (1965)
2. Daily cash returns (January - July 1966)
3. Daily cash returns (July - September 1966)
4. Daily cash returns (September - November 1966)

Box 12

1. Invoices and receipts (1966-1967)
2. Till slips and invoices
3. Bank statements (1966)
- 4-8. Cancelled cheque forms (1966)
5. Ledger (1966)

Box 13

1. Stage management expenses (invoices etc.)
2. Bar order ledger (1966)
3. Account Book (1967)
4. Order Book - Scottish Brewers (1965 - 1966)
5. Order Book - Scottish Brewers (1966)
6. Order Book - Bowack (1965 - 1966)
7. Order Book - Schweppes (1965 - 1966)
8. Bar stock lists (1968)
9. Estimated accounts (1966 - 1968)
10. Correspondence concerning fruit machine (1964 - 1966)

Box 14

1. Invoices (1967 - 1968)
2. Drafts of expenditure (1967 - 1968)
3. Financial and Administrative correspondence (1963 - 1969)
4. Salary receipts (1962 - 1963)
5. Box Office returns - production costings (1962 - 1963)

Box 15

1. Theatre expenditure (1968 - 1969)

2. Subscription forms
3. Bar invoices
4. List of Ordinary members (1967 - 1968)

Box 16

1. Correspondence and guest lists for the Opening Night (1962)
2. Correspondence and circulars concerning Student subscriptions (1966)
3. Auditors report (1964)
4. Notes on accounts and cancelled cheque forms (1965 - 1967)
5. Correspondence with newspapers
6. Miscellaneous notes and drafts
7. Notebook

Box 17

Art Gallery

1. Correspondence (1965): financial statements and exhibition catalogue
2. Sub-committee minutes
3. Invoices
4. Receipts
5. Notes on payments; cancelled cheques and cheque stubs
6. Bank account book
7. Sales Book
8. Sales Book
9. Sales Book
10. Art Gallery Diary
11. Notebook

Box 18

Art Gallery

1. 1964 Festival Exhibition correspondence
2. 1964 Festival Exhibition invoices and receipts
3. 1964 Festival Exhibition miscellany concerning Esther Gentle
4. 1964 Festival Exhibition miscellany concerning Abraham Rattner
5. 1964 Festival Exhibition miscellany concerning Mark Boyle
6. 1964 Festival Exhibition miscellany concerning Xavier Corbero
7. 1964 Festival Exhibition miscellany concerning Allen Leepa
8. Correspondence concerning insurance
9. Bank Statements

10. Cancelled cheques
11. Art Gallery cash book

Box 19

1. Correspondence concerning Edinburgh Festival Fringe 1966
2. Applications (1966) for Artistic Director post
3. Applications (1966-1968) for Stage Management posts
4. Applications (1966-1968) for Auditions
5. Contracts (1964)

Box 20

Scripts

1. Dear Janet Rosenberg - Stanley Eveling, three scripts
2. Dracula
3. The King - Stewart Conn
4. A Real Circus - Don Taylor, four scripts
5. Sawney Bean - Robert Nye and Bill Watson
6. Theme and Variations - Robert Phillips
7. The Workout - Albert Bermel
8. Fragments
9. Miscellaneous notes relating to productions

Box 21

1. Sketches
2. Newspaper cuttings (1963 - 1965)
3. Newspaper cuttings (January - August 1966)
4. Newspaper cuttings (September - December 1966)
5. Newspaper cuttings (1967)
6. Newspaper cuttings (n.d.)
7. Miscellaneous notes
8. Correspondence and programmes of the Pitlochry Festival Theatre

Box 22

Photographs

Box 23

Miscellaneous printed items - Theatre programmes etc.

Box 24

Material concerning Demarco Gallery

Item 25

Tube containing theatre posters