

Inventory

Acc.11812

The Scotsman

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The surviving business records of *The Scotsman*, *The Weekly Scotsman* and *The Evening Dispatch*, consisting largely of financial records, 1832 to 1964. Other records have survived only sporadically. These include Directors' minutes, 1868 – 1880, and for the 1940s and 1950s, records of debenture stock, office diaries for 1915 and 1941, and papers of libel cases brought against the newspaper.

The second part of the archive consists of titles and other administrative records, 1628–1954, of the various premises occupied by the business in Edinburgh.

The Scotsman newspaper was founded in 1817 as a weekly, including national and international as well as local news. In its first issue, William Ritchie and Charles Maclaren the joint editors, pledged 'impartiality, firmness and independence'. Six years later, in 1823, the newspaper was sufficiently well established to warrant twice weekly publication. The end of Newspaper Stamp Duty in 1855 saw the appearance of The Daily Scotsman alongside the weekly paper. Five years later, The Daily Scotsman became simply The Scotsman and, in 1877, the twice-weekly issue was stopped. The business was soon to support another sister publication with the appearance of The Evening Dispatch in 1886. This newspaper merged with the Evening News in 1963 when the Dispatch title was dropped.

Unless otherwise stated, the business records relate to the administration of the entire concern rather than individual titles.

Presented, 1999.

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1-6 **BOARD OF DIRECTORS**

Papers for Directors' meetings, 1941 - 1959, including minutes, reports, correspondence, figures for advertising, circulation, bank balances and paper stocks. (Minutes of Partners' meetings, 1868–1880, are bound with the annual balance sheets for 1868-1913, Acc.11812/12.)

- 1. 1941 1954
- 2. 1955
- 3. 1956
- 4. 1957
- 5. 1958
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7-11 SHARE RECORDS

- 7. Register of Debenture Mortgage Stock Certificates, 1905–1937.
- 8. Discharged Mortgage Debenture Stock Certificates, 1906-1924.
- 9-11 Certificates, letters and receipts concerning transfers of Debenture Stock in John Ritchie and Company and The Scotsman Publications.
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12-144 FINANCIAL RECORDS

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12–29 Balance Sheets

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 - 12. 1868–1913
 - 13. 1914–1938
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 - 15. 1864–1874
 - 16. 1875–1883

- 17. 1884–1890
- 18. 1890–1896
- 19. 1921–1929
- 20. 1930-1936
- 21. Abstract Accounts, 1940 1946
- 22-29 Monthly balance sheets and Statements of Revenue and Expenditure
 - 22. 1953–1954
 - 23. 1954
 - 24. 1955
 - 25. 1956
 - 26. 1957
 - 27. 1958–1959
 - 28. 960–1962
 - 29. 1963–1964
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- 30-35 Private Ledgers, 1858 1950.
 - 30. 1858–1865
 - 31. 1868–1882
 - 32. 1882–1896
 - 33. 1896–1912
 - 34. 1912–1928
 - 35. 1939–1950
- 36 Biannual summary of payments, 1874-1922
- 37-41 Journals

Journals, 1848–1860, giving daily records of advertisements received, accounts and bad debts.

- 37. Feb 1848–Jan 1850
- 38. Jul 1853–Jul 1854
- 39. Aug1854–Feb 1856
- 40. Jun 1859–May 1860
- 41. June-Sep 1860

42-92 Cash Books

Cash Books, in three different series, 1836–1843, 1832–1939, 1905–1951. With a register of Cash Book Analysis, 1866–1937. Gaps within series are indicated by spaces in the list.

- 42. 1836–1843
- 43. Jan 1832 Feb 1834
- 44. Mar 1834 Sep 1836
- 45. Sep 1836 Dec 1838
- 46. Jan 1839 Jun 1841
- 47. Jul 1841 Jul 1843
- 48. Mar 1844 Feb 1845
- 49. Mar 1845 Feb 1846
- 50. Feb 1850 Feb 1851
- 51. Mar 1851 Mar 1852
- 52. Apr 1852 Apr 1853
- 53. Apr 1853 Apr 1854
- 54. May 1854 Oct 1855
- 55. Oct 1855 Mar 1857
- 56. Apr 1857 Sep 1858
- 57. Oct 1858 Oct 1859
- 58. Apr 1861 May 1862
- 59. Jul 1869 Nov 1873
- 60. Dec 1873 Jun 1877
- 61. Jul 1877 Dec 1880
- 62. Jan 1881 Jun 1884
- 63. Jul 1884 Aug 1887
- 64. Sep 1887 Feb 1890
- 65. Feb 1890 Sep 1892
- 66. Oct 1892 Apr 1895
- 67. May 1895 Nov 1897
- 68. Dec 1897 Jan 1900
- 69. Jun 1900 Nov 1902
- 70. Dec 1902 Feb 1905
- 71. Mar 1905 Feb 1913
- 72. Mar 1913 Dec 1923
- 73. Jan 1924 Dec 1931
- 74. Oct 1931 Mar 1939
- 75. Dec 1905 Jun 1908
- 76. Jul 1908 Jan 1911
- 77. Feb 1911 Aug 1913
- 78. Sep 1913 Dec 1915
- 79. Dec 1915 Jun 1918

- 80. Jul 1918 Mar 1921
- 81. Apr 1921 Mar 1923
- 82. Apr 1923 Jul 1926
- 83. Aug 1926 Sep 1929
- 84. Sep 1929 Jun 1932
- 85. Jun 1932 Jan 1935
- 86. Jan 1935 Aug 1937
- 87. Aug 1937 Jan 1940
- 88. Jan 1940 Apr 1943
- 89. May 1943 Aug 1946
- 90. Aug 1946 Feb 1949
- 91. Feb 1949 Oct 1951
- 92. Cash Book Analysis, 1866–1937

93-95 Purchase Books

- 93. Mar 1923 May 1933
- 94. Jun 1933 Mar 1939
- 95. Mar 1939 Aug 1946

96–134 Records of Contributors

Contributors' Ledgers and Day Books, 1858–1953. For Register of Books received for review, 1855–1860 see Acc.11812/135.

- 96-121 The Scotsman
- 122-125 The Weekly Scotsman
- 126-129 Evening Dispatch
- 129-134 Evening Dispatch and Sports Dispatch

96-121 The Scotsman

Contributors' Ledgers, 1858-1930, and Contributors' Day Books, 1872-1953.

96-105 Contributors' Ledgers, 1858 – 1930

- 96. 1858–1861
- 97. 1882–1886
- 98. 1887–1894
- 99. 1895–1901
- 100. 1902-1908
- 101. 1909–1914
- 102. 1915–1925 Edinburgh and London

- 103. 1915–1925 England and Foreign
- 104. Up to 1930 Edinburgh and London
- 105. Up to 1930 England and Foreign

106-121 Contributors' Day Books, 1872 - 1953

- 106. Jan 1872 Sept 1881
- 107. Oct 1881 Mar 1887
- 108. Apr 1887 Dec 1891
- 109. Jan 1892 Dec 1898
- 110. Jan 1899 Mar 1906
- 111. Mar 1906 Sep 1909 (With lists of obituary notices in type, 1907-1910)
- 112. Oct 1909 Sep1913 (With lists of biographies, 1909-1911)
- 113. Oct 1913 Nov 1918
- 114. Nov 1918 Mar 1924
- 115. Apr 1924 Jan 1928
- 116. Jul 1928 Oct 1932
- 117. Nov 1932 Nov 1936
- 118. Nov 1936 Dec 1940
- 119. Jan 1941 Feb 1947
- 120. Mar 1947 Jul 1952 (With annual lists of contributors)
- 121. Aug 1952 Dec 1953

122-125 The Weekly Scotsman

Contributors' Day Books, 1887-1953.

- 122. Dec 1887 Jun 1921
- 123. Jul 1921 Jun 1935
- 124. July 1935 June 1950
- 125. Jul 1950 Dec 1953

126-128 Evening Dispatch

Contributors' Ledgers, 1886 - 1911

- 126. Jan 1886 Dec 1890
- 127. Apr 1895 Sep 1899
- 128. Oct 1899 Dec 1911

129-134 Evening Dispatch and Sports Dispatch

129. Contributors' Ledger, 1924–1928

130-134 Contributors' Day Books, 1928 - 1953

- 130. Sep 1928 Dec 1931
- 131. Jan 1932 Jan 1934
- 132. Jan 1935 Dec 1937
- 133. Jan 1938 Dec 1940
- 134. Jan 1948 Dec 1953

135-144 Miscellaneous

135. Register of Books Received for Review, 1855–1860. With lists of editorial and reporting expenses, 1852–1860, and contributions, 1859–1860.

136-140 Records of Advertisements

- 136. Statistics, 1866 1872
- 137. Statistics, 1866 1940
- 138. Statistics, 1941 1960
- 139. Newspaper cuttings, 1896, of comparisons of columns of advertisements between British newspapers
- 140. Advertisement analysis *Evening News and Daily Dispatch*, 1966-1972
- 141. Cash Book, miscellaneous expenses, 1944 1949
- 142. Machine Room Fund, 1918 1933
- 143–144 Registers of Paper stocks
 - 143. 1924–1932
 - 144. 1944–1949

145–154 **LEGAL**

145-149 Duncan McLaren, Merchant, Edinburgh v John Ritchie, Proprietor, and Andrew Russell, Editor of *The Scotsman*, 1856

- Bound volume of printed papers in McLaren v Ritchie and Russell consisting of legal papers and excerpts from *The Scotsman* and other newspapers
- 146. Bound volume of printed excerpts from *The Scotsman* and other newspapers in McLaren v Ritchie and Russell
- 147. Bound volume entitled `Memorial for Defenders in Causa Duncan McLaren against The Scotsman', with press cuttings
- 148. Bound volume entitled 'Documents Presented by the Defence Committee to the Proprietors of the Scotsman, 1856' consisting largely of correspondence and accounts
- 149. Miscellaneous papers, 1856
- 150. Kilgour v Ritchie
- 150. Papers, 1876, in Kilgour v Ritchie and Company
- 151-152 T. Sexton, M.P., v The Scotsman, 1891
- 151. Bound volume of printed legal papers, 1890
- 152. Bound volume of printed legal papers and press cuttings, 1890-1891
- 153 Collier v Ritchie
- Decree, 1884, dismissing the Action in James Collier v John Ritchie and Company
- 154 Martin v Ritchie
- 154. Papers, 1894-1895, in William Martin, Manager of the Royal Blind Asylum and School, Edinburgh, v John Ritchie and Company.

155-159 OPERATION

- 155-157 Registers of Impression Statements and Circulation figures
 - 155. 1855–1872
 - 156. 1855–1872. With circulation figures, 1833–1854.
 - 157. 1935–1939. With circulation figures

158-159A Office diaries

Office engagement diaries, 1915-1947

158. 1915

159. 1941 159A. 1947

160–164 STAFF AND EMPLOYMENT

160-162 Wages Books

160. 1839–1857

161. 1857-1865

162. 1866–1869 (With list of apprentices, 1866–1881)

163. Savings Bank Ledger, 1872–1889.

164 Pension

Quotation for Proposed Pension and Life Insurance Scheme for Employees of Scottish Television Limited.

165-204 PREMISES

The first office occupied by *The Scotsman* was in the High Street, Edinburgh. By 1860, this had become inadequate and the business was transferred to premises immediately to the north in Cockburn Street, then in the course of formation. With the establishment of the *Evening Dispatch* in 1886 these offices proved inadequate. In the 1890s, the widening and reconstruction of North Bridge enabled the proprietors to purchase the necessary extra space. The business moved to its North Bridge premises in 1905.

165–195 Titles

- 165. Act and Warrants of the Dean of Guild Court, 1875-1886, in favour of John Ritchie and Company. With related letters.
- 166. Inventory of Writs and Title Deeds of Subject belonging to John Ritchie and Company in Anchor Close, etc, 1895.

167-186 Milne Square, Edinburgh

- 167. Bennett's Property, 1820 1897
- 168. Johnston's Property, 1628 1813

169-170 Lothian's Property

169. 1687 –1879 170. 1688 – 1825

171. McLeish's Property, 1690 –1898

172-173 McLeod's Property

172. 1688 –1697173. 1696–1897

- 174. Robertson's Property, 1793–1874.
- 175. Shiell's Property, 1688–1898.

176-177 Simpson's Property

176. 1686 – 1826 177. 1725 - 1763

- 178. Steadwell's Property, 1869–1898.
- 179. 7 Milne Square, 1828–1898.
- 180. Property in Milne Square, 1688–1879.
- 181. Property in Milne Square, 1689–1829.
- Property in Milne Square, 1703–1726. With Disposition, 1898, of 3 and 4 Milne Square by Walter Scott Inglis in favour of the City of Edinburgh
- 183. Property in Milne Square and North Bridge, 1795–1888.
- 184. Property in Milne Square, 1801–1825, near the head of Old Assembly Close
- 185. Property in Milne Square, 1832–1898.

186. Properties in Milne Square, 1838–1869.

187-188 233 High Street

187. 1744-1849 188. 1822–1892

189. Claims, 1897-1898, by Walter Scott Inglis, Wine and Spirit Merchant, Edinburgh, and others against the City of Edinburgh concerning property in Cockburn Street and Milne Square, Edinburgh, to be purchased under the North Bridge Improvement Act, 1894.

190-193 North Bridge, Edinburgh

- 190. Titles, 1820–897, 40 North Bridge.
- 191. Titles, 1898, 40 North Bridge. With papers on Succession Duty payable by Sarah Weddell as heir to Thomas Henderson Weddell.
- 192. Titles, 1793-1873, of Henderson's Property, 46 North Bridge, Edinburgh.
- 193. Plan, 1897, showing property in Milne Square to be acquired from the Trustees of the late Mrs Helen Macalister under the North Bridge Improvement Act, 1894.

194 Anchor Close, Edinburgh

Letters, legal papers and plan, 1854-1859, concerning alterations to property belonging to John Ritchie and Company.

- 195. Miscellaneous documents relating to property, 1874-1895.
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197-198 Buildings Ledgers, North Bridge Buildings

197. 1898-1928

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201–202 Rent Cash Books

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202. 1939/1940 – 1950/1951, North Bridge Buildings

203. Tenants' Ledger, North Bridge buildings, 1903-1914.

204. Meter-readings, 1904-1921.

205–208 MISCELLANEOUS

205-206 Special issues of newspapers

205. *The Scotsman*, 29th June 1955, anniversary of centenary as a daily paper (2 copies).

206. The Scotsman, 17th April 1957, special issue (4 copies).

207-208 Printed Books

207. The Scotsman New Buildings, Edinburgh, 1905.

208. The Scotsman, 1817 - 1955. Scotland's National Newspaper.